

Local School Protocols for Policy for Behaviour

Dunswell Academy



School's Rules/Charter

Class Rules/Charter

Each class will have its own class charter which the class create and agree on together. This Charter will be in line with the School Charter, Ethos and Vision Statement.

Charter

We believe our school should be a place where:

1. We remember to be kind to everyone and not hurt, upset or frighten anyone;
2. We play and share with everyone;
3. We are respectful of others' feelings and opinions;
4. We behave safely and sensibly;
5. We always use please and thank you;
6. We all care and look after each other;
7. Care is taken to keep it tidy;
8. We should all be proud and happy to play;
9. We all are loyal and true to each other.

Playground rules

The school council agree to a set of playground rules and sanctions for breaking these rules. These are regularly shared and reviewed at school council meeting and in class.

Rewards

There are numerous rewards available to children:

- Teachers may have their own class rewards such as table points, marbles in a jar. etc
- Stamps and Stickers
- Showing another teacher good work
- Praise and Awards Certificates
- Special privileges
- House points for kindness and helpfulness
- Extra break times

Sanctions

When children misbehave the following steps may be taken

1. A reminder given on what is expected. The School or Class Charter should be referred to.
2. A restorative discussion about what led to the event and what should have happened. Where more than one party is involved, e.g. in the event of a conflict between two children, both parties should be involved in the discussion with a resolution agreed upon.
3. Children may be asked to write a letter of apology or to apologise in person as part of the restorative process.
4. Children may miss part of break and/or lunchtime. Children must be supervised by an adult during this time.

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5. For recurring misbehaviour or major incidents such as swearing or fighting, parents will be informed and may be asked to come in to meet regarding the child's behaviour.
6. For recurring misbehaviour such as swearing or fighting, children may miss all of break and/or lunchtime at the discretion of the class teacher or member of Senior Staff.
7. Removal to a partner class or internal exclusion (see below) for a set amount of time with work to complete. The class teacher will inform parents if necessary or if the children is being removed from class regularly.
8. Children may lose privileges that are not curriculum related.
9. Children may be asked to do jobs appropriate to the poor behaviour e.g. removing graffiti.
10. Children may be asked to pay for items where malicious damage was done either to the school property or another child's property.
11. If disruptive behaviour continues or aggressive behaviour that may harm themselves or others occurs, the child will be sent to a member of the senior staff. Parents will be informed with a letter or phone call which specifies what has happened.
12. Depending on the nature of the disruptive behaviour, children may be excluded from the school premises at lunchtimes.
13. If profoundly disruptive behaviour does not stop, children will be excluded for a minor fixed period (one or two days.)
14. If disruptive behaviour persists the child will be recommended for exclusion for a fixed period (up to 5 days) or an indefinite period.
15. If the child will not end such behaviour, they will be recommended for a permanent exclusion
*Steps 11, 12, 13, 14 will only be undertaken in consultation with the Chairman of Governors and the child's parents.

Positive Handling

A list of trained staff is displayed in the school office.

Record Keeping

Bullying

Incidents of bullying are reported to the Head Teacher by the member of staff who this is reported to. This involves completing a form to detail the incident(s). The forms are received by the Head who will support the member of staff in delivering the correct sanction to the child. Parents are informed (both the victim and the perpetrator). The incident is added to the Racial and Bullying log. This is then monitored by all parties involved with the child. Two-three weeks after the incident, the victim's parents are contacted to ensure that these incidents have not continued to occur.

Racist incidences

Incidents of a racial nature are reported to the Head Teacher by the member of staff who this is reported to or who witnesses the incident. This involves completing a form to detail the incident. The forms are received by the Head Teacher who will support the member of staff in dealing with the situation appropriately. Parents will be informed as necessary. The incident is added to the Racial and Bullying log. This is then monitored. Depending on the nature of the racial incident, sessions may be delivered to the child(ren) as required.