

Local School Protocols

Dunswell Academy



VISION STATEMENT

**“VALUE, NURTURE AND FULFILMENT
THROUGH SUPPORT, HARMONY AND PRAISE”**

Where bullying is experienced, our school's values and beliefs, underpinned by the Dunswell Academy Charter to support our effort to eradicate instances of bullying.

Responding to incidents of bullying when they occur

In addition to the Trust's policy, Dunswell Academy will expect the following:

A child who has been bullied should be encouraged to:

- Speak to their class teacher or the school ELSA

All children should be encouraged to:

- Be kind to others and inform a member of staff if they experience or observe bullying or bullying behaviour

Members of staff should:

- Listen
- keep records of bullying that is persistent or causes serious distress
- fill in the incident log sheet. One copy should be kept by the teacher to hand up with the class's records and one copy handed to the head teacher
- record the type of bullying that is taking place
- where necessary establish close liaison with parents.
- use strategies from the School's Behaviour Policy and Charter
- teach children how to be assertive rather than aggressive or timid
- use stories, poems and discussion to help children understand the issues
- use strategies to raise children's self-esteem.

Parents should:

- encourage children to disclose any anxieties they may have
- listen
- encourage the child to report incidents immediately to the adult who is most able to help
- concentrate on how the child feels rather than the exact details of the incident
- contact the School if the child is unlikely to tell a teacher

Bullying that occurs outside of school

At Dunswell Academy, we will do whatever we can to address any bullying issues that occur off the school premises.

The following steps may be taken:

- Talk to those involved and fill in a bullying log.
- Contact and inform parents of the disclosure made.
- Conduct circle time, friendship groups and work to resolve the issue,
- Talk to the local Community Police Officer about problems on the streets
- Talk to the transport companies about bullying on school buses and in school taxis
- Talk to the Head Teachers of other schools whose children may be involved in bullying off the premises
- Discuss coping strategies with parents
- Talk to the children about how to handle or avoid bullying outside the school premises

Who do I speak to about an incident of bullying?

At Dunswell Academy we recommend you raise a concern about bullying using the flow chart at the end of this document.

Record Keeping

At Dunswell Academy, where a bullying incident occurs a copy of the incident log sheet should be completed. A copy should be handed to the head teacher who will keep the log sheet until the children involved leave school so any recurring incidents can be recognised. The log should be kept in date order and a sheet containing names of those involved and dates should be kept at the front for easy reference.

A follow up discussion will be held with parents two weeks after the incident to ensure that they felt the issue had been resolved.

Please read this policy in conjunction with the Child Protection Policy and the School's Behaviour Policy.

Curriculum

Our school's curriculum will be used to:

- raise awareness about bullying and our anti-bullying policy
- increase understanding for victims and help build an anti-bullying ethos
- teach children how to constructively manage their relationships with others

The school's comprehensive PSHCE programme strongly supports an anti-bullying ethos and current affairs, literature and historical events can be chosen to reinforce this.

- Circle time, role-play and stories are used to show what children can do to prevent bullying and to create an anti-bullying climate in school.
- We use school assemblies and collective worship to reinforce our message that bullying will not be tolerated.
- Our School Council offers a forum in which concerns about bullying can be discussed on a regular basis.
- We make it clear, in the information we give to children and parents when they join our school, that bullying will not be tolerated.

The teaching of Anti Bullying

The topic of bullying is discussed through circle and PHSE discussion times. During Anti Bullying week all classes will take part in activities dealing with different types of bullying appropriate to age and maturity of the children. An assembly will also be held during Anti-bullying week. Specific issues that should be discussed in each year group which link to the year group objectives.

