

DUNSWELL ACADEMY – MEDICINE FORM



DATE

CHILD'S NAME CLASS.....

NAME OF MEDICINE..... EXPIRY DATE

DOSAGE..... TIME(S).....

SIDE EFFECTS

SPECIAL INSTRUCTIONS/STORAGE

.....

SIGNED..... (Parent/Carer giving permission)

Notes on the administering of medicine

Department of Health Circular 14/96 appendix 11.

There is no legal or contractual duty on school staff to administer medicine or to supervise a pupil taking it. This is a voluntary role and staff may choose not to accept liability.

However, we are keen to assist pupils and parents where possible.

- If your child needs to take medicine at school, please inform your child's teacher and ensure the medicine is clearly labelled, with name, dosage, and other special instructions.
- A single, measured dose is preferable.
- We will observe the child taking it correctly.
- Please be advised that even cough sweets can cause drowsiness and should be treated as medicines.
- Please **do not** allow your child to keep any of their own medicines, especially cough sweets, which could be accidentally taken by other pupils.
- Special arrangements are made for the use of inhalers; this is to be agreed by yourself and your child's teacher.

Staff use only (please date and initial)

Date				
Administrator				
Witness				

Date				
Administrator				
Witness				

Date				
Administrator				
Witness				